

CAAC Meeting Minutes

April 28, 2020

Voting Representatives Present (via Zoom): Martina Shenal, Rebecca Gomez, John Koshel, Paul Wagner, Laura Hollengreen, Chrissy Lieberman, Cindy Rankin, Mike Staten, John Pollard, Terri Warholak, Francesca Lopez, Deanna Fitzgerald, James Hunt, Mark Blair, Chris Tisch, Amy Kimme Hea, Maggie Pitts, Jim Baygents, Kim Jones, Mary Koithan

Additional Representatives Present: Alex Underwood, Greg Heileman, Stephanie Carlson, Liz Sandoval, Cynthia Demetriou

Absent (without proxy): Keith Swisher, Pam Perry, Steven Lieberman, Walt Klimecki

I. **Call to Order-** Chair, John Koshel called the meeting to order at 11:00 AM.

II. **Approval of March 24, 2020 Meeting Minutes**

Motion was made to approve the minutes. The motion was seconded and approved.

Martina Shenal did have an update: The formerly reviewed program presented as Global Media Studies is being changed to Studies of Global Media.

III. **Consent Agenda**

- Emphasis – Master of Engineering: Environmental Engineering (Engineering; new)
Note: There was concern from CAAC members about lack of letter of support of support. Proposer will be notified of need for support letter.
- Emphases (2) – BS in Plant Science: General, Plant Health Sciences (CALs; new)
- Emphasis – BA in Spanish: General Spanish Studies (Humanities; new)

IV. **Updates and Discussion**

Discussion with Provost Liesl Folks regarding Coronavirus topics

Provost Folks opened with explaining that Administration is trying to reinvent processes. ABOR has an annual tuition fee setting process, but Administration is trying to put high volume programs on the books and feel the need to get those in quickly. They have asked ABOR how this will be tackled off cycle and on a different note are working on how to provide meaningful student advisement for all students including those online. A taskforce has been created to create guidance on campus re-entry. Will have requirements that people have to wear face masks on campus and will be operating in a hybrid mode because we need to be respectful to those that are high risk or do not feel comfortable. Testing protocols will be a key part of moving back to campus; there will be testing for the virus and antibodies. Administration is also looking at other countries that have been successful in modeling how we can operate safely and providing a way that people can be isolated.

Q&A:

Q: Eller is working on a re-entry plan, could CAAC members be invited to sit on taskforce?

A: A core team is working on a white paper that lays out what she covered about testing, disinfectant processes, but also lays out that we will need to adjust like building polycarbonate boxes for professors. The core team is made up of public health and risk management professionals. In 5-10 days, a charge will go out to colleges for work to start at the college level; will need inaugural plan for classes, faculty, students, activities, and other contingencies. There is a plan to create an app or using another for contact tracing. There are efforts to put together a data management team because we need to be able to do temperature tracing but also make sure we are HPPA compliant.

People will have to self-identify so that adjustments can be made, and flexible accommodations will be provided.

Pam Perry with Eller also added there are many Eller students who are available for intern work involving internal data analysis if help is needed.

Q: For academic contracts, the number of furlough days are different. How is summer, winter, calculated? More detail would be appreciated.

A: A table will be released where individuals can look at salary band and furlough days will be broken down including whether employees who are on a 9- or 12-month contract. HR is also working on something in HR to tell you what your commitment is.

Q: Is testing required for all students to come back? Will there be health provisions to cover costs? Will there be coverage for students to get masks or make sure they are sufficient?

A: We can require testing to come into the workplace, that is different from saying students can be tested. It will be strongly encouraged but not mandated. Have not made a firm decision on this point. What you do with the data is important question when you deal with health information. The cost of face masks will be on individuals outside of essential workers. That precedent is already being established by other states, counties, etc. We will also have masks available in bookstore and will also be encouraging people to buy reusable fabric face masks.

Testing is expensive but Administration is working hard to drop the costs. Campus is using nasal swab tests right now but hope to get to saliva tests which will reduce the manpower and cost of getting swabs. There is a team in Health Sciences thinking about getting our own PCR machine to run tests ourselves.

Q: Staff that are making a salary in the first band are being mandated to take their furlough in the first half of the year.

A: This was a mistake, and it has been changed on the webpage. It was never intended. There is a proration scheme coming together.

Q: For distance campus locations and cooperative extension campuses, campuses not tied to main campus, how do they tap into resources available at main campus to achieve these safety goals?

A: We have to develop plans campus by campus, community by community. This is not a time for a command and control operation. We have to have the people that run all of these different operations build their plans that are responsive to their communities. Hopefully distance campuses will be easily managed because students coming in are older and better at practicing social distancing protocols. There will be plans to take care of stakeholders all over the state and this could be a mail in kit. If it is a virology test, then it could be planned to work with Sonora Quest where you get the samples, and get testing done there.

Q: There has been talk about the implementation about furlough but what kind of data will leadership be providing as real time analysis? A lot about this is based on projection. How are you thinking about that?

A: Lisa's team along with the financial recovery team is working daily on how do we refine our modeling and how do we think about projecting into the future and how do we keep making it better and better as time goes by. The reality is that we will not know what fall 2020 will look like until 21 days after start of the semester when we can look at tuition revenue. We are just setting up for this week townhalls where Lisa can go over her team's modeling so that it can be shared with narrative. We can answer live questions. Model is being redone every day, at times it seems like we are making random guesses, but we are reviewing data and considering how economics will impact

the decisions families are making for refinement. We know that we are in the hole by \$60 or \$65 million by the end of June 30th. Many losses have been confirmed. We know that we will be somewhere around \$80-90 million short before next semester starts. Townhall schedule will be published soon.

Q: Hybrid delivery next fall, thinking about what that might look like and it looks like we will have to accommodate hybrid sections... Could they choose to opt out of the in-person delivery and only choose online delivery. What if there are several students who cannot come to campus, what type of tuition would they pay?

A: The worst financial option for us is to have us go fully online next semester. For out of state and international students, if they paid us full online tuition, we would lose some revenue but not terrible. They would save money and would be happy. For our in-state students that are very heavily subsidized, we cannot charge them ONLN tuition rates, it would more than double what the average price per credit hour is. To make a deal with our in-state students to make it cost effective, the University would have to drop the rate by 60% and we would lose all our auxiliary revenue from the lack of physical presence on campus. Our students are telling us that they want face to face learning. DO NOT think that putting everything online will save us, it will hurt us in a dramatic, painful way. It is important that everyone understand that students pay good revenues to give them that face to face learning experience. There is a team working on the tuition model for the varying scenarios.

Q: Staff in Optical Sciences usually tend to max out their vacation time and they must get rid of vacation. They are very fearful that they will lose vacation time because of the furlough.

A: I have not seen the results of the discussion that was had but it was agreed upon that we could not penalize people by not allowing them to roll over PTO.

Q: Do you have a timeline to make decisions about summer semester? Right now, we have it set that we come back July 3rd, and we have simulation and face to face classes in the health sciences and nursing and are looking for more information.

A: Thought an answer would be ready by May 1st but have not made a categorical decision. We cannot agree on face to face activity after the 1st of July. Had hoped to give an answer on May 1st. Whatever we are doing in Arizona, it has not been enough. There will be guidance on what happens after the 1st of July on Friday, May 1st.

Q: At the College of Pharmacy, my biggest concern is that students who are healthcare providers get to get out and help. When can we send them back out? Our accrediting body is insisting that they have face to face contact.

A: If people are paying us tuition, we have a duty of care that says we cannot knowingly put them in harm's way. We have been around this with medicine, nursing, pharmacy, and that means no rotations happening right now. We have had all the accrediting bodies so far to acknowledge and accept that we are going to have to be creative to get students the experiences they need under these very modified circumstances. It is a student's responsibility to decide to go out and get paid experience versus through the University. We must consider families.

Q: At grocery stores, hardware stores, or walking around campus, the social and physical distancing is starting to go away, and I can predict the struggle we are going to have. Not sure asking a question but more looking for your advice on this. Foresee this being more and more challenging to enforce a certain behavior on campus. Have you been thinking of this?

A: The Arizona data shows what we are doing is not working. We have not turned the curve. Pretty sure we are still spreading disease. We can hope that our staff and faculty will model good behaviors

and take themselves out of harm's way to reduce the risk. We have teams that know how-to do-good messaging and hoping that everyone who is more vulnerable knows to stay home. The young population is less vulnerable, and we need to look more at how we protect ourselves from them.

Discussion: involved marketing strategies to build a campaign that is attractive to students.

V. Academic Program Proposals, Policies, and Procedures

- a. Disestablishment: BS in Animal and Biomedical Industries (Patricia Stock; CALS; new)
Reasons for this degree were evaporated with the creation of the College of Vet Med.
Motion was made to approve. Motion was seconded. Motion passed with majority vote.
- b. Undergraduate Certificate in Teaching English as a Global Language (Jonathon Reinhardt & Hayriye Kayi-Aydar; SBS; new)
Created certificate so students can have a foundation for post-graduation option to teach abroad. English and Linguistics majors are already taking 1-2 courses as part of their required coursework.
Kim Jones: CESL certificate is approved by the accrediting body. Suggestion is that it might be possible to work the portfolio into a course. Having two portfolios could be onerous for faculty and program.
Motion was made to approve, motion was seconded. Motion passed with majority vote.
- c. Revision: 18-unit Cap on Withdrawals Policy (Roxie Catts; Advising Resource Center in SSRI; new & approved by UGC 4/14)
Those that come back to do a second degree, should be able to start at 0 in regards to the 18 unit limitation on withdrawals.
Motion was made to approve revision. Motion was seconded. Motion passed with majority vote.
- d. Revision: Grade Replacement Opportunity (GRO) Policy (Roxie Catts; Advising Resource Center in SSRI; new & approved by UGC 4/14)
Asking to extend deadline for students to file for GRO (only open to F, Soph, and transfers) asking to extend it to second W deadline and allow more discussion between advisors and students.
Second portion is to remove the 10 unit cap, and just make it 3 courses.
Motion was made to approve the revision. Motion was seconded. Motion passed with majority vote. Chair, John Koschel will deliver suggestion.

VI. Updates and Discussion: Win Burleson, Launching Vertically Integrated Projects

Started at Purdue and Georgia Tech and has built into a consortium of 30 schools. VIP is low cost, innovative and effective mechanism to help meet goals in strategic plan. VIP has been shown to enhance technical skills and soft skills, improving communication skills and fosters diversity and inclusion. Shared details of VIP and would like feedback.

Meeting Adjournment

Meeting adjourned at 1:02 p.m.

Respectfully submitted by Liz Sandoval