

CAAC Meeting Minutes
October 23, 2018

Voting Representatives Present: Barbara Citera, Melissa Fitch, Jim Hunt, Kim Jones, Amy Kimme-Hea, John Koshel, Francesca López, Maria Manriquez, Lucinda Rankin, Martina Shenal, Janet Sturman, Jim Baygents

Additional Representatives Present: Pam Coonan, Martin Marquez

Absent (without proxy): Barbara Bryson, Elliott Cheu, Mary Koithan, Lisa Ordóñez, Keith Swisher, Douglas Taren, Ted Tong

Chair Kim Jones called the meeting to order at 11:03 AM.

I. Approval of Minutes from the September 25, 2018 Meeting

II. Agenda Items

a) Strategic Plan Pillar 1 Proposal: post-baccalaureate program- Frans Tax

Pillar 1 proposal for a post-baccalaureate program to prepare students to apply to graduate programs. The one year program is for undergraduate students lacking coursework and/or research experiences to begin graduate school after graduation and for students returning to school after being in the workforce. The one year program consists of graduate coursework after graduation while students are in non-degree seeking status or employed. Program includes didactic coursework including undergraduate review, graduate, transition, and preparation for graduate school and research. The program would increase the number of students prepared for graduate programs/careers and be a mechanism to increase student diversity. The difficulty is in finding a stable funding model to cover tuition and/or student stipends. Discussion of UA PREP, NIH, NSF and other funding sources. Possibility to offering this along with AMPs, and scaling to colleges. CAAC member discussed the experience and benefit of having post-baccalaureate program. CAAC member asked about graduate non-degree seeking status and financial aid support for AMPs and graduate certificates. CAAC member discussed the UA PREP program funding model supporting the completion of a graduate certificate. The program would help transfer students gain the experience to prepare for top graduate schools by providing necessary academic and research experience. CAAC member asked about notation on student transcripts. Depending on the program, would probably design certificate that would be unique to the college. CAAC member asked how this would work for all colleges. Students would take existing courses offered by the colleges and the courses would be run with the college theme in mind. CAAC member suggested creating path/tracks. Each student would need a point person. One sub-pillar is having graduate preparation online including workshops. CAAC member discussed that there are existing courses/programs that are doing post-baccalaureate program like efforts. McNair and ASEMS discussed. Asked about colleges that may be interested in this program. Five CAAC members indicated interest in participating in a pilot program.

b) Consent Agenda

No comments or objections, items passed.

c) Name Change: Department of Agricultural Education to Department of Agricultural Education, Technology and Innovation- Jim Hunt

The department currently goes by AGTM, Agricultural Technology and Management. Particularly looking at innovation and technology in agricultural education. Students are already doing this in coursework, need department name to reflect comprehensive nature. CAAC member expressed concern regarding the new comprehensive title. Discussion about the intent and meaning behind the addition of Technology and Innovation. A separate CAAC member expressed concern regarding the structure of the

name. Jim clarified that education has not been the only focus of the department for over ten years and has included technology and innovation in education and technology.

Cindy Rankin motioned to approve the name change with an additional comma added after Technology. The motioned was seconded and approved.

c) Abitur Exam for Credit Proposal-Kim Jones

Similar to AP and IB system, but coming out of Germany. Students take exam and receive credit based on score. Barbara Citera went over own experience in Germany high school university systems. German universities do not require general education courses since it is expected that students receive this during their pre-college years. CAAC member pointed out that even with this passing, the department chooses the minimum score and equivalent course. CAAC member requested a change to the last sentence of the proposed catalog policy. Discussion of existing catalog policy language for AP, IB, and other tests. CAAC member asked how departments would get access to the Abitur exams. CAAC member requested rewording the proposed policy language to mirror those in AP, IB, Cambridge, and CLEP. CAAC member expressed concern regarding awarding credit for an oral exam. Barbara mentioned that departments could look at student's last two years along with oral exam score.

CAAC had no objections to the proposal for accepting Abitur Exam.

d) Undergraduate Transfer Credit Amendments- Nicole Kontak

Requesting three items for approval. First, to update the overall transfer policy, primarily to include the two new policies and incorporating already approved wording. Two new policies—awarding credit for prior learning and evaluating credit for non-regionally accredited universities. Currently do not accept non-regionally accredited university credit and prior learning. These UA proposals came about last year from Maricopa Community College's proposal to put credit for prior learning into AGECE and associate degrees and have UA automatically accept. UA did not have a formal policy on these types of credit. Gail Burd provided context regarding Maricopa's proposal, impact on AGECE, and reasons for accepting these credits. The policies protect us, make us accessible and are transparent to faculty and students. CAAC member asked about military credit and PLA. Maricopa is defining PLA broadly to include military credit and credit by exam. We already have policies on military credit and credit by exam, separate from these two proposed policies. PLA is verified learning not done in a classroom. Nicole went over an example from a student with Department of Homeland Security prior learning. Departments could review training binders, portfolios, and certificates. Nicole went over statistics related to PLA submissions at Maricopa CC. ASU is not doing this. NAU is doing this as part of an appeals process. CAAC member asked to include the wording "academic content". Nicole went over guidelines and wording. CAAC member asked how we verify that PLA has actually happened. Went over requirements including transcripts and verification examples. CAAC member asked about evaluation/assessment. Students will have to show that there was some sort of assessment.

Jim Hunt motioned to approve the proposal. The motion was seconded by Barbara Citera and approved.

d) Update on Organization Changes- Vin Del Casino

Vin has stepped in as Interim Senior Vice Provost for Academic Initiatives and Student Success. Provided a draft of the organizational chart and discussion of the changes and re-organization of units. Two new positions on the organization chart include an Associate Vice Provost for Curricular and Administrative Affairs and Vice Provost for Undergraduate Education. The new positions are tied to strategic plan funding. CAAC member asked about who will be the new provost and the timeline for the search. Vin provided information regarding the search, has not seen an announcement and anticipates being interim until next year. Joel Hauff has been asked to step-in as Chief Operating Officer for Online and Distance Education. CAAC member asked about the process for interviewing and meeting with candidates. Vin

stated if he chairs or leads the interview process he would make it as transparent as possible. CAAC member asked about the leadership within the green squares on the organization chart. The chart shows functionality as well as leadership roles. The organization chart is evolving and may change slightly depending on input and further discussions. Vin requested input and feedback from members. Additional discussion regarding Strategic Plan initiatives, pillars, and cross-initiatives.

e) Modifying House Numbered Small Group Courses Policy/Practice –Martin Marquez

Discussion on the reason for the proposal. Departments were restricted to choose from specific course numbers for colloquium, seminar, and workshop courses. The proposal, if approved, would permit departments to use non-house numbers for colloquium, seminar, and workshop courses if they have fixed/permanent outcomes. Departments could still use house-numbers for courses with fixed or variable outcomes. The proposal would also help departments correctly match the component type with what is taking place in the course. Discussion of minimum number of students for small group courses, enrollment in preceptorship courses, and related grade policies.

Cindy Rankin motioned to approve the proposal. The motion was seconded by Jim Hunt and approved.

III. Additional Discussion

Discussion of code of academic integrity cases for students near graduation. For Code of Student Conduct violations, Dean of Students can hold it up graduation until adjudication. Should we do the same for academic integrity violations? Mainly a factor when cheating at the end of senior year and deadline of appeal. CAAC member expressed concern with timeline and recommended expediting consideration of student appeals. CAAC members discussed examples including multiple violations, students with multiple appeals among different colleges, faculty reporting, and associate dean's role during the process including faculty's choice for the level of sanction imposed. Additional CAAC member suggested looking at the process as a whole. CAAC members agreed that it is reasonable to expedite the process for students near graduation.

Cindy Rankin motioned the recommendation to create a mechanism similar to student conduct violations with additional language for expediting the process. The motion was seconded by Jim Hunt and approved.

Melissa Fitch requested CAAC members send names of strong faculty recruiters for Honor's VIP tours. Please send names of outstanding educators and/or regents professor. These members would attract/recruit students to the departments and explain why students must choose University of Arizona. CAAC members requested an email from Honors College to highlight expectations, lunch dates, and key ideas/points faculty should discuss with potential students.

Centrally scheduled courses for honors convocation agreement has expired. Will need to discuss this among colleges.

IV. Meeting Adjournment