

**CAAC Meeting Minutes**  
**October 24, 2017**

**Voting Representatives Present:** Jim Hunt, Mike Staten, Barbara Bryson, Renée Clift, Pam Perry, Lisa Ordóñez, Jim Baygents, Martina Shenal, Janet Sturman, Kimberly Jones, Keith Swisher, Ted Tong, Elliott Cheu, Amy Kimme-Hea, Barbara Citera , Lucinda Rankin

**Additional Representatives Present:** Pam Coonan, Chrissy Lieberman, Martin Marquez

**Absent (without proxy):** Mary Koithan, John Koshel, Douglas Taren, Honors College

---

Chair Kim Jones called the meeting to order at 11:00 AM.

**I. Approval of Minutes from the September 26, 2017 Meeting**

Elliott Cheu moved to approve the minutes as presented. The motion was seconded by Janet Sturman and approved.

**II. Miscellany and Procedure**

**a) Academic Integrity** -Antonio Escalante, Jr and Chrissy Lieberman

Antonio was introduced and went over his role in Dean of Students Office (DOS). No new changes to the Academic Integrity process foreseen this year. Discussion to help students complete workshops by the timelines has started in DOS. DOS is open to making process easier and straightforward. Report for Academic Integrity (AI) is released in summer. New report requested to be in executive summary format. The AI data might be uploaded to CAAC box for reference while giving useful data for making decisions. DOS is trying to be more thoughtful on reporting and staffing to assist the campus. CAAC members recommended clarifying self-plagiarism within the AI policy and potential training collaboration with Office of Instruction & Assessment regarding Turnitin reports. DOS aims for a proactive approach, willing to come talk to students and open to suggestions from departments/faculty.

**b) Green Fund**- Joshua Dudas and Larissa Lee

Josh and Larissa presented information on the UA Green Fund. Projects supported by Green Fund focus on campus sustainability. There are two types of grant programs: mini-grants and annual grants. Mini-grants have a budget cap of \$1500 per project. Annual grants do not have a budget cap and might operate for several years. Either can fully or partially support sustainability projects or existing projects with an added sustainability component. Josh and Larissa went over examples of recently approved projects. The Haury Program has provided additional funding for the Green Fund. CAAC members discussed the distribution of water and use of “water monsters” funded by Green Fund. Creative, collaborative, and student employed opportunities exist and are encouraged. Chrissy Lieberman will send the Green Fund PowerPoint presentation, list of liaisons, and recently approved projects.

**c) CAAC Procedure**- Kimberly Jones

None of the proposals submitted for consideration on today’s agenda met the required review timeline established by CAAC bylaws. Discussion occurred including how to move forward on today’s meeting and holding departments to the review timelines. CAAC members want to have sufficient time to provide college-wide input, ask questions, discuss, and have meeting time to vote. CAAC members want to hold all proposals and departments to the same standard. CAAC members agreed that they would hear today’s proposals since there is enough time to do so. An e-vote would be held for those proposals. The bylaws were approved “mid cycle” and information about the review timeline/due dates needs to be disseminated and enforced.

### III. Items for Discussion and Vote

#### a) **Real Estate Development Certificate-** Lauri Johnson

Proposing stackable certificates that would lead to the Master of Real Estate Development. The degree is 30 units, offered online. Three certificates proposed: Real Estate Development and Analysis, Real Estate Development Finance, and Real Estate Development Practice. Students can complete courses in any order with the exception of the Survey of Responsible Real Estate Development course-required within the first nine units of the degree. Students can earn certificates one by one or in pursuit of the degree. A professional project is required if pursuing the degree. Competitive because of online component. The financial structure is competitive due to online component resulting in an approximate cost of \$850 per credit-lower than most. Targeting students in the Southwest to focus on sustainable practices.

#### Discussion:

- Will this be replacing the current existing degree? No, but will cut the existing degree by three classes reducing to 30 units while keeping the same curriculum.
- Are the certificates sequential? No. The certificates will be rolled out sequentially.
- Asking for a new format/delivery? Students will be able to do the masters in entirety or as individual certificates? Yes the delivery is changing compared to the current format. Students will be encouraged to declare the degree early instead of chipping away at certificates.
- Could someone apply to the certificates independently? Yes.
- CAAC members discussed the need to be clear to students regarding financial aid and certificates. Pam Coonan provided information on potential concerns regarding students pursuing degrees and exiting with certificates. Reporting will take place when these situations occur and may negatively impact the institution and financial aid. There is currently nothing stopping students from pursuing a masters and exiting with certificates. However, the institution would have to report this information. We have to be conscious and clarify this information everywhere. Going from certificate to masters is fine. CAAC members discussed the requirements needed to make certificates financial aid eligible-requires additional staffing and funding. There are some certificates that are geared towards a specific population and paid by partners.
- What is the advantage to sign up for the master's vs certificates? Better pedigree to pursue masters and will help with employability. There are potential students that are in the field already and would want to do the certificates.
- Do you have a structure to allow students to get all 3 certificates and then do the project after? Yes.
- How many students do you anticipate? Unsure. There is only one other online program-Georgetown. We would anticipate that one third of current students would pursue the certificates.

#### Discussion without presenter:

- Recommend institution template and policy to specify timeline for declaring masters. Suggestion to draft a paragraph to include on proposal forms. Information needs to be disseminated regarding guidelines for recruiting, financial aid, and reporting of program completion data. Recommendation to invite Bobby Lehman for certificate funding and financial aid conversation.

**Proposal approved with 15 votes through e-vote.**

#### b) **BS in Pharmaceutical Sciences-** Walt Klimecki

College of Pharmacy first venture into undergraduate program. The proposed program focuses on understanding of the design of chemical interactions with human biology with the intention to improve human biology. Additionally, a unique focus/characteristic of this proposed program compared to peer programs is the understanding of working within a highly-regulated government context. The program will provide undergraduates with skills that will make them attractive hires in

pharmaceutical industries, regulatory agencies, and contract research labs. Furthermore, the program will provide students foundation for professional and graduate school.

Discussion:

- How will the new courses be rolled out? There are a number of new courses needed. Discussed among faculty. Faculty have time to develop these courses. It will be hard work. Development of courses will probably be staged with a cohort focus. Will work with other departments to discuss their approaches when initiating a new program. Careful to make sure new courses are standalone and not tag-on to graduate coursework.
- Will these courses be open to all majors? No reason not to open to other majors. Open to allowing students meeting pre-requisites.
- Do you have a plan for a 4+1, shave time for a PharmD program? It is a vision discussed in the development of this program. We wanted to do develop this first. Will require adapting the PharmD program. Looking at it as a potential next phase.
- No minor at this point? Wants to talk to other colleges to discuss courses that may be used towards a minor, as they have done for the major.

Discussion without presenter:

- College of Science looked at the proposal in detail. Discussed coursework with proposers and College of Science departments and units. College of Science is satisfied with the proposal.
- The proposed program is ten years in the making. It is the right time. It will offer focus of cutting edge curriculum not seen in peer programs including regulatory science and pharmagenomics. The 4+1 PharmD will not happen. The program will not require accreditation. There was a BS in Pharmacy offered 30 years ago. Students in this proposed program will not be able to practice pharmacy. The program will generate students able to fill industry occupations. Employment opportunities include: drug design and development and regulatory careers.

**Proposal approved with 15 votes through e-vote.**

**c) BA in Applied Humanities – Judd Ruggill**

First piece of the curricular architecture for new Applied Humanities department in the College of Humanities. Emphasizes humanities foundations with a professional core. Four colleges supporting and actively collaborating on the proposed program include College of Agriculture and Life Sciences, College of Architecture, Planning & Landscape Architecture, Mel and Enid Zuckerman College of Public Health, and Eller College of Management. There are three primary spheres of value:

- 1) College of Humanities: student data, attuning/reinvention of college, and vision and mission alignment;
- 2) university: provide a unique degree, and alignment and response to student and employer data;
- 3) collaborating colleges: advancing college missions and expanding connections to UA student body in new highly collaborative and transdisciplinary ways.

Discussion:

- CAAC members expressed concern regarding structure. Emphasis appears to be on professional core/minor courses and missing direct humanities perspective courses. Open to considering other courses and expanding tracks. The structure is based on the collaborating colleges. However, there is an openness to expand. A request was made to have colleges contact the proposers and provide course suggestions/consideration for inclusion on the proposed program.
- Consider adding other humanities based areas as part of the framing. Judd stated they would be excited to consider and would appreciate suggestions from College of SBS.

- Off sequence will be the only way to get students in Eller courses. Understood, will work with developing four year plans that capture this concern.
- What is the difference between this and the former Interdisciplinary Studies program? The proposed program will have a home, which was not part of the IDS program.
- Suggest increasing the major to include courses that give students the humanities expertise needed. Consider developing course to prep students for career, internship and capstone experience.
- Two of the four proposed subplans in this plan are minors? Public health and Business Administration subplans are existing minors. The other two subplans from CAPLA and RCSC are similar to their minors but are built/unique for this program.

Discussion without presenter:

- More central portion to this proposal needs to be highlighted/emphasized as a humanities core.
- Consider theme core or second tier of core specific to the subplan. This would be permissible to make sure ABOR compliant.
- Would like to see some humanities based foundational methodology courses for different perspectives and analytical tools. PAH 200 and research/capstone would serve that purpose. Suggest having analytical foundational courses in humanities in between PAH 200 and research/capstone. Furthermore, suggest focus on different humanities-based research methodologies/tools/techniques including ethnography and participatory action research.

**Proposal was tabled.**

- d) **Name change-Department of Accounting to School of Accountancy-** Pam Coonan  
Name changes go through CAAC as non-discussion item. Concerns about renaming need to be sent to Pam by Friday 10/27.
- e) **Ph.D. in Ethnomusicology-**Janet Sturman  
Requested that colleges/units review course lists on the proposal to give feedback. Janet contacted faculty units to provide feedback.

**IV. Additional Items-Open Discussion**

- a) **Curricular Affairs Due Date-**Pam Coonan  
Requested units submit proposals for new programs on/before the first Tuesday of the month wanting to be added to CAAC. Submitting proposals on the first Tuesday of the month would permit due diligence from Curricular Affairs and give sufficient time for units to respond/revise. CAAC would need the proposal uploaded on the third Tuesday in order for the proposal to be added to the CAAC agenda meeting on the fourth Tuesday.
- b) **Academic Freedom and Free Speech-**Kathy Adams Riester  
First amendment education campaign taking place across campus. Kathy presented on topics: free speech in education, protected vs unprotected speech, speech regarding field/area knowledge, and considerations for holding controversial events with controversial speakers. Free speech can be a deeply emotional subject. People are increasingly scrutinizing issues surrounding free speech. Several groups target college campuses due to campuses being places of free speech. US Congress and Senate held national sessions on first amendment on campus. Kathy summarized the Forum Analysis legal test and the differences/restrictions between the forum types (Open Public, Nonpublic, Designated Public, and Limit Public Forum). Kathy went over situations that have happened on campus regarding free speech including distribution of literature, student/classroom situations, and disruptive behavior. Additional topics presented/discussed included harassment, bias reporting, protected class, fighting words, security, incitement/threatening language, and instructor/classroom rules.

**V. Consent Agenda Items**

- a. **Astrobiology Undergraduate Minor Modification**
- b. **Entrepreneurship and Innovation Undergraduate Minor Reactivation and Modification**
- c. **Literacy, Learning, & Leadership BS Core Modification**
- d. **Tech Writing Undergraduate Certificate Modification**
- e. **Undergraduate Education Pre-majors in Early Childhood Education and Elementary Education**

**Consent agenda items approved through e-vote.**

**VI. Meeting Adjourned**

*Respectfully Submitted by Martin Marquez, 11/7/17*